SIMS

SIMS III for Windows – Adding a New Operator

The following details adding a new operator through SIMS III for Windows. (this can be done by a user with MGT access only)

Instructions:

- 1. Go to Edit>Table Maintenance>Operator Maintenance.
- 2. Click on Insert to add a new Operator.

Operator Maintenar	nce						
Name	Initials	ID	Group	Level	Access Leve ^	Insert	
ALF	alf	1a2b3c4f	182@	WEB	&1234567dI	Delete	
Apprentice Example	SIM	999		APR	•		
David	dav	777		WEB	&123456abc	Print	
dixie	dav	123	ACM?	WEB	&*abcdefghi		
iPhone Account Login	WB1	Password		WEB	&*dU		
iPhone Account Login	WB2	Password		SUP	\$1234567df		
iPhone Dlr ACME Lo	SIM	006		WEB	&1234567dC		
iPhone Dlr SIMS Login	SIM	007		WEB	&1234567d		
iPhone Login	SIM	005		WEB	&1234567 ♥		
ccess		Last Update	e IP Mas		cess Level		
Remote Group Processing Disable							
						Apply	
_				Clea	r	Cancel	
Srch All Name Group Level Initials ID							
		List	View has 2	7 item(s)			

- 3. Once the new line appears, then enter the Name, Initials and Password (which can be up to 8 alpha-numeric characters each). The Group field will allow the Operator to be set to view/handle only accounts belonging to that Group. If it is left blank, then that Operator will have access to all accounts in the database.
- 4. The next field to be chosen is the Access Level (which has multiple drop down options).

Remote Level (Terminal Services User)

Web-Access Level (SIMSWeb and iPocket User)

Apprentice Level

Operator Level

Supervisor Level

Master-Supervisor Level

Management Level

Each level from Apprentice to Management includes the access from the previous level.



Additional Information:

 For expanded information see the SIMS III for Windows – Operator Access Levels Quick Reference Guide.

How to Add a New Operator (cont.)

5. To enable all options on the Access Level, enter a * into the Access field. To only enable specific features, click on the Definitions button and only enable the features desired.

Operator Maintenance								
Name	Initials	ID	Group	Level	, ^	Insert		
ALF	alf	1a2b3c4f	182@	REM	8	Delete		
Apprentice Example	SIM	999		APR	•	-		
David	dav	777		WEB	4	Print		
dixie	dav	123	ACM?	WEB	4			
iPhone Account Login	WB1	Password		WEB	4			
Phone Account Login	WB2	Password		SUP				
Phone Dir ACME Login	SIM	005		WEB				
iPhone Login	SIM	005		WEB				
<	JIM	005			>	Definitions		
	01/02	/19						
SIMS II Apprentice Level								
Z Select Language 🛛 Workorder History				Computer Status				
Action Mask OUS 🗹 About SIMS		SIMS		Disk Drive Status				
🗸 Manual Alam	🗹 Interfa		Status of Account					
Complete Alarm Event	Phone		History Files Available					
✓ View Pending WorkOrders ✓ Operator Log Msgs				Historical Reports				
Generate WorkOrder	Progra	am Status						
Toggle				(OK	Cancel		

6. If more than one operator is entered, then the user can hit Apply between making changes. Once all changes are done, then click on OK.