

# SWS - Tools - Options - Reports

## Options

The **Reporting** Options set the standards related to sending and managing reports in Manitou.

- **Include primary receiver line prefix/transmitter ID with customer name** - This option defines whether and how to display the primary Transmitter's Receiver Line Prefix/Transmitter ID with the Customer name on selected Reports. Your choices are "0=No", "1=Beginning", and "2=End".
    - **0** = Receiver Line Prefix and Transmitter details will not display in your Report.
    - **1 or 2** = Include the Receiver Line Prefix and Transmitter details display at either the beginning or the end of the Customer name, respectively.
  - **Maximum report size** - This option defines the maximum number of megabytes a Report may be before it is automatically aborted.
  - **Report segment size** - This option defines the maximum number of megabytes a Report may be before it is automatically separated into segments.
  - **Script for e-mail body text** - This option defines the script the system uses for Report e-mail body content. See the [Script Messages](#) guide for creating the script message for this option.
  - **Size, in kilobytes, at which reports will zip for email publication** - Zipping a Report reduces its size. This option defines the maximum number of kilobytes an RTF-type Report may be before it is automatically zipped for email distribution. When set to "0", the system will always zip Reports for emailing. When set to "-1", the system will never zip Reports for emailing.
  - **Sort order of reports** - This option defines the order in which Customers display on the Alarm Detail, Alarm Activity, and Customer Masterfile Reports when sorted by Contract ID. Your choices are "Numeric" and "Alpha".
    - **Numeric** orders the accounts using the following order: "1", "10", "11Test", "2" ...
    - **Alpha** orders the accounts using following order: "1", "10", "11Test", "2", "Acme", and "Bob".
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