

SWS - Tools Menu - Options - Output Details Options

The **Output Details** Options set the company standards when sending items out of Manitou. These options determine what displays on the emails, faxes , and pages, sent from Manitou.

Email Output Options

- **Email - From Address** - Use this option to enter the return email address you want to display on outgoing email messages. If you change this value, your changes will not take effect until you restart the Publisher.
- **Email - From Name** - Use this option to enter the company name for the Central Station you want to display on all outgoing emails. If you change this value, your changes will not take effect until you restart the Publisher.
- **Email - Subject Includes Customer's Street Address and City** - Select "Yes" to include the Customer's Street Address and City information with the standard email subject.

Fax Output Options

- **Fax - Company Name** - Use this option to enter the company name for the Central Station you want to display on all outgoing faxes.
- **Fax - Delivery Report Address** - Use this option to define the address to which you want fax delivery confirmations sent.
- **Fax - Delivery Report Type** - Use this option to define the manner in which you want fax delivery confirmations reported. Your choices are: "Email" and "MAPI".
- **Fax - Department Name** - Use this option to enter the department name within the Central Station you want to display on all outgoing faxes.
- **Fax - From Name** - Use this option to enter the name of the individual sender you want to display on all outgoing faxes.

Pager Output Options

- **Pager - Company Name** - Use this option to enter the Central Station name you want to display on all pager text messages.
 - **Pager - Default Message** - Use this option to define the pager message you want to go out to alpha text pagers when no other pager message applies.
 - **Publisher File Directory** - Use this option to define the location on the server hard drive where you want the Report Publisher to store its temporary files for faxing, emailing, and publishing.
 - **Third-Party Fax Driver Details** - Use this option to define a third-party faxing software solution if you determine that the default faxing options do not meet your needs. The third-party driver software documentation will provide specific details about what information you must enter here.
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