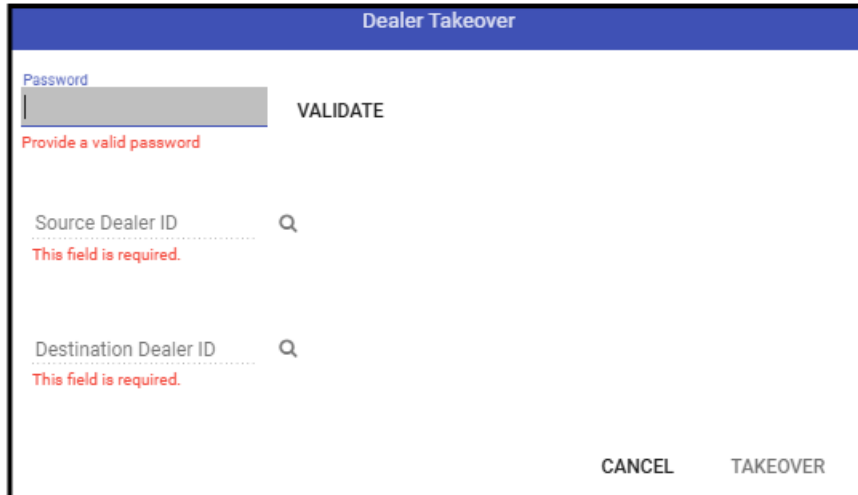


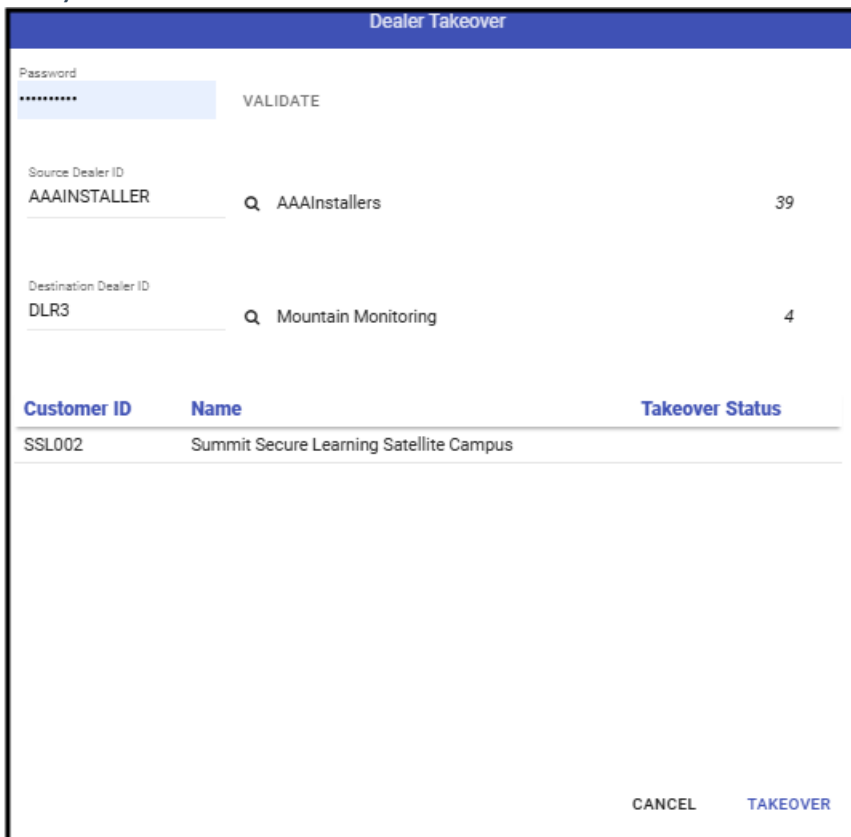
# Tools Menu - Dealer Takeover

The **Tools Menu** contains the **Dealer Takeover** option. Dealer Takeover happens when an installing dealer purchases or takes over another dealer's accounts in Manitou.



The screenshot shows a form titled "Dealer Takeover". At the top, there is a "Password" field with a "VALIDATE" button. Below it, a red error message reads "Provide a valid password". There are two search fields: "Source Dealer ID" and "Destination Dealer ID", both with "Q" search icons and red error messages stating "This field is required.". At the bottom right, there are "CANCEL" and "TAKEOVER" buttons.

1. **Validate** the Password authorizing the Dealer Takeover.
2. **Locate** and load the Source Dealer ID
3. **Locate** and load the Destination (takeover) Dealer ID
4. **Verify** the data is correct.



The screenshot shows the "Dealer Takeover" form with search results. The "Source Dealer ID" field contains "AAAINSTALLER" with a search icon and "AAAINstallers" next to it, and the number "39" to the right. The "Destination Dealer ID" field contains "DLR3" with a search icon and "Mountain Monitoring" next to it, and the number "4" to the right. Below these fields is a table with the following data:

Customer ID	Name	Takeover Status
SSL002	Summit Secure Learning Satellite Campus	

At the bottom right, there are "CANCEL" and "TAKEOVER" buttons.

5. Click **Takeover**

6. **Confirm** the "are you sure?" warning.



Please be aware, this is a **permanent** change and cannot be reversed.