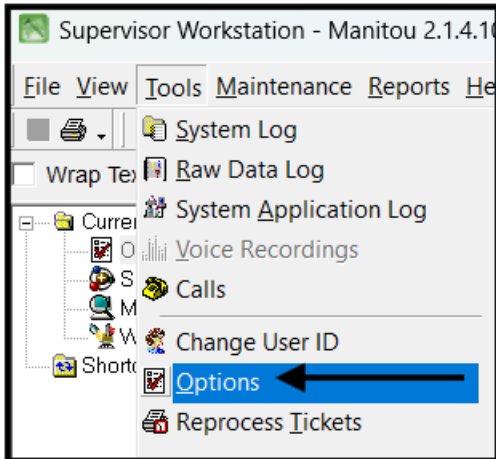# Dealer Billing Options

To properly enable **Dealer Billing** the process begins within the **Supervisor Workstation Options** form.

1. **Load the Supervisor Workstation**.
2. **Navigate** to the **Manitou Options** form. *Tools menu then options, or the checklist icon*.

3. Expand the **Systems** section.
    - **Dealer by Monitoring Service** - When set to "Yes," activates the Dealer Billing to run by Monitoring Service, as opposed to using Class Codes.
    - **Dealer Billing Prorating** - When set to "Yes," enables the proration of the billing charges.
    - **Dealer Billing by Standards Annual Cycle** - Sets the month to begin the "annual" billing cycle. This is a global month. Some sites leave this set to "Any" when they do not have a specific fiscal year to track.
    - **Dealer Billing Standard Quarter Cycle** - Sets the month to start the Quarterly billing cycle. Many sites leave this set to "Any" when they do not require a specific month.
    - **Dealer Billing Standard Semi-Annual Cycle** - Sets the month to start semi-annual billing. Sites may also choose "Any" here if no specific semi-annual cycle exists.
    - **Dealer Billing Summary Billing** - When set to "Yes," it specifies the Dealer Billing invoices produce in "summary" format for recurring charges only.
    - **Next Dealer Billing Cycle Generate** - A one-time-only setting determining the very first billing cycle date. This creates the "line in the sand" of when Dealer Billing begins within this database.
4. **Make the appropriate adjustments** to these values based on the company requirements.
5. **Save** the Options form.

View	New	Edit	Delete	Save

Manitou Options

Find: [   ] 🔍 ⚒

☐ Wrap Text

- ⊞ Account Creation/Maintenance
- ⊞ Accounting
- ⊞ Alarm Handling
- ⊞ Alarm Tracking
- Color Options
- ⊞ Contact Point Device Defaults
- Country/Locale
- ⊞ General
- ⊞ Location/GPS
- ⊞ Output Details
- Passwords
- ⊞ Purge
- ⊞ Reports
- ⊞ Response
- ⊞ Signal Processing
- ⊟ System
  - Dealer billing by monitoring service
  - Dealer billing prorating
  - Dealer billing standard annual cycle
  - Dealer billing standard quarter cycle
  - Dealer billing standard semi-annual cycle
  - Dealer billing summary billing
  - Do not warn if an alarm arrives for a deactivated cu
  - DragonFly Customer Type
  - DragonFly Key
  - DragonFly Monitoring Type
  - DragonFly Receiver Line Prefix
  - DragonFly Token
  - DragonFly Transmitter Type
  - DragonFly Video Monitoring Type
  - Keep CR/LF in User Comments
  - Last overdue signal check
  - **Next dealer billing cycle to generate**
  - Notify Users on Account Update

Option Title

Year: [2023 ▼]

Month: [August ▼]

[Further Description]