

Add a Label to a Plan

There are times when a label helps understanding of the details on the Plan Layers.

Adding a Label to a Plan

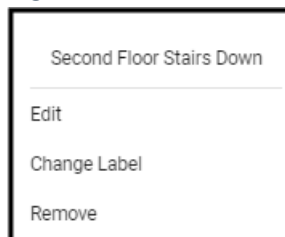
1. With the appropriate layer selected, **expand the Labels section**.
2. Click **New Label** and **drag** it to the location on the Plan.
3. Right-click the label and select the **Change label** option.
4. Set the **Description** and **Color**.



5. Click **Done**
6. **Save (I)** the Record.

Editing a Label

1. **Right-click** the label.



- **Edit** - Allows movement of the Label.
 - **Change Label** - Allows the update of the label and the color.
 - **Remove** - Removes the label the from the plan.
2. **Save (I)** the Record.
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