Advanced Report Writer - General Use

Users of the Advanced Report Writer are expected to have a basic knowledge of SQL script writing.

Access to the Manitou Data Dictionary requires a signed Non-disclosure Agreement between the company and Bold Group.

Important! If a customer doesn't have SQL knowledge all scripts and reports written by Bold Group must be quoted.

1. Write a SQL Query
2. Build a Report using a Report building tool.
3. Save the rdl file.
4. Prepare the rdl file for importing into Manitou. (GUI Prep Tool)
5. Open the Supervisor Workstation
6. Navigate to Reports and Report Templates
7. Select the Custom section where the report should reside.
8. Click Edit
9. Click Add
10. Enter a clear and descriptive Report name.
11. Browse for and select the rdl file.
12. Click OK
13. Save the form