SWS - Forms in the Report Menu - System Reports - Transmitter Count by TX Type

Last Modified on 08/05/2024 4:03 pm EDT

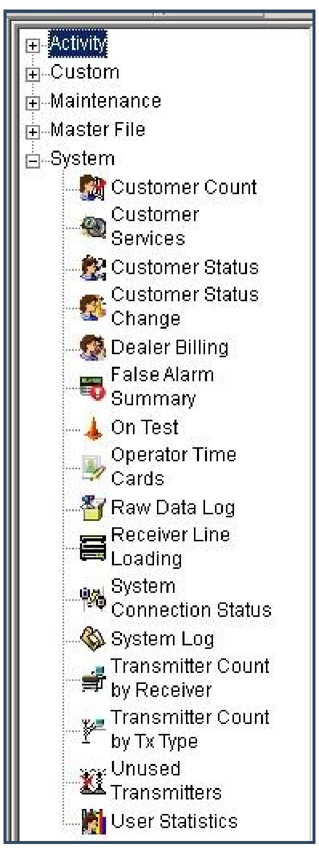
Perform the following steps to generate a Transmitter Count by TX Type Report:

1. Navigate to the Reports menu, and select "System Reports".

   Result: The "System Reports" Navigation Tree displays as shown in the following screenshot:

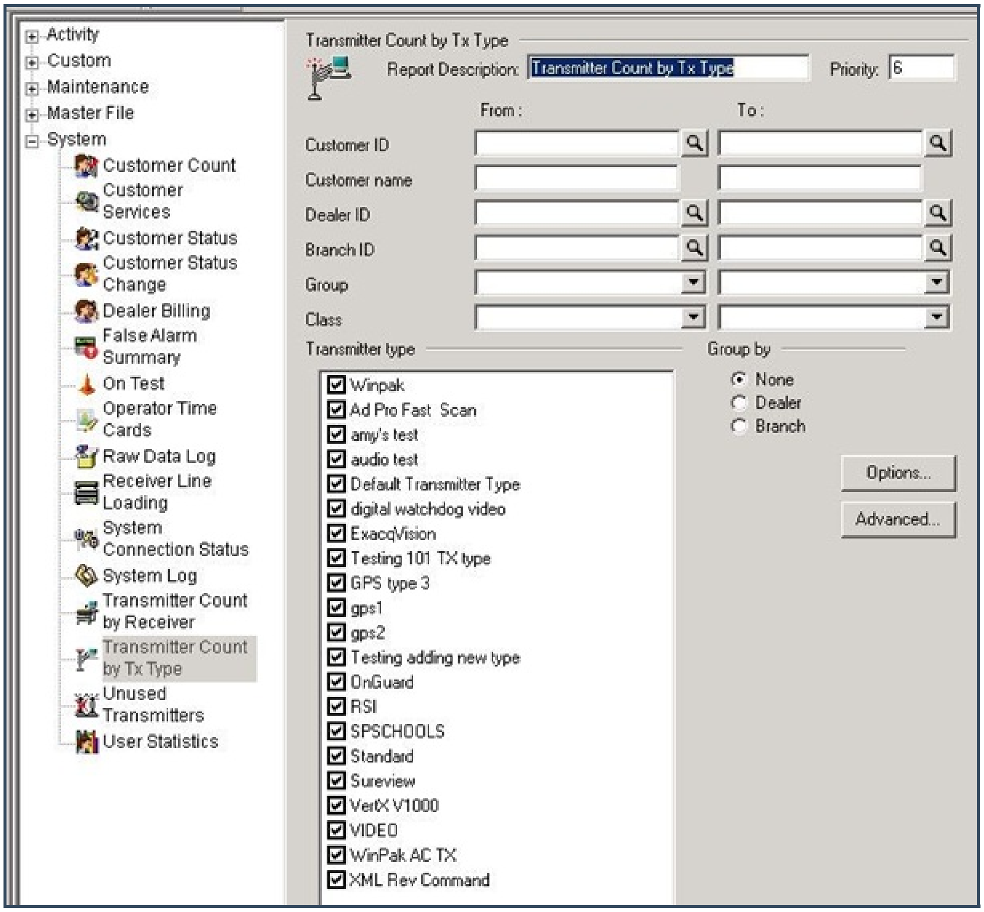
2. Click the "System File" Navigation Tree Node.

   Result: The System File section of the Navigation Tree expands as displayed in the following screenshot:



3. Double-click "Transmitter Count by TX Type".

Result: The "Transmitter Count by TX Type" form displays as shown in the following screenshot:

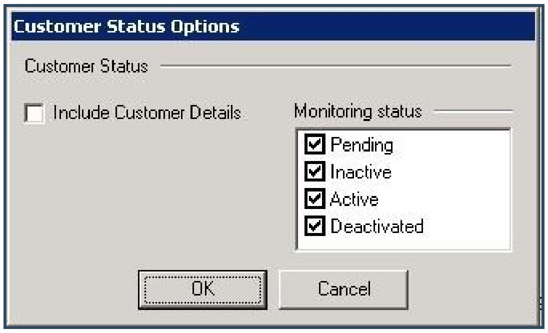


4. If you want, apply any of the following parameters to your Transmitter Count by TX Type Report:

- Customer ID
- Customer Name
- Dealer ID
- Branch ID
- Group
- Class

5. To run a Transmitter Count by TX Report, enter a beginning value in the "From:" field and an ending value in the "To:" field. The system will report on all items that fit between the beginning and ending values.
6. Items in the "Transmitter type" area of the form display as preselected. Deselect the items you want to exclude from your Report.
7. If you want to group your Report by "Dealer" or "Branch", select that item from the "Group by" area of the form.
8. Click "Options".

   Result: The "Customer Status Options" window displays as shown in the following screenshot:

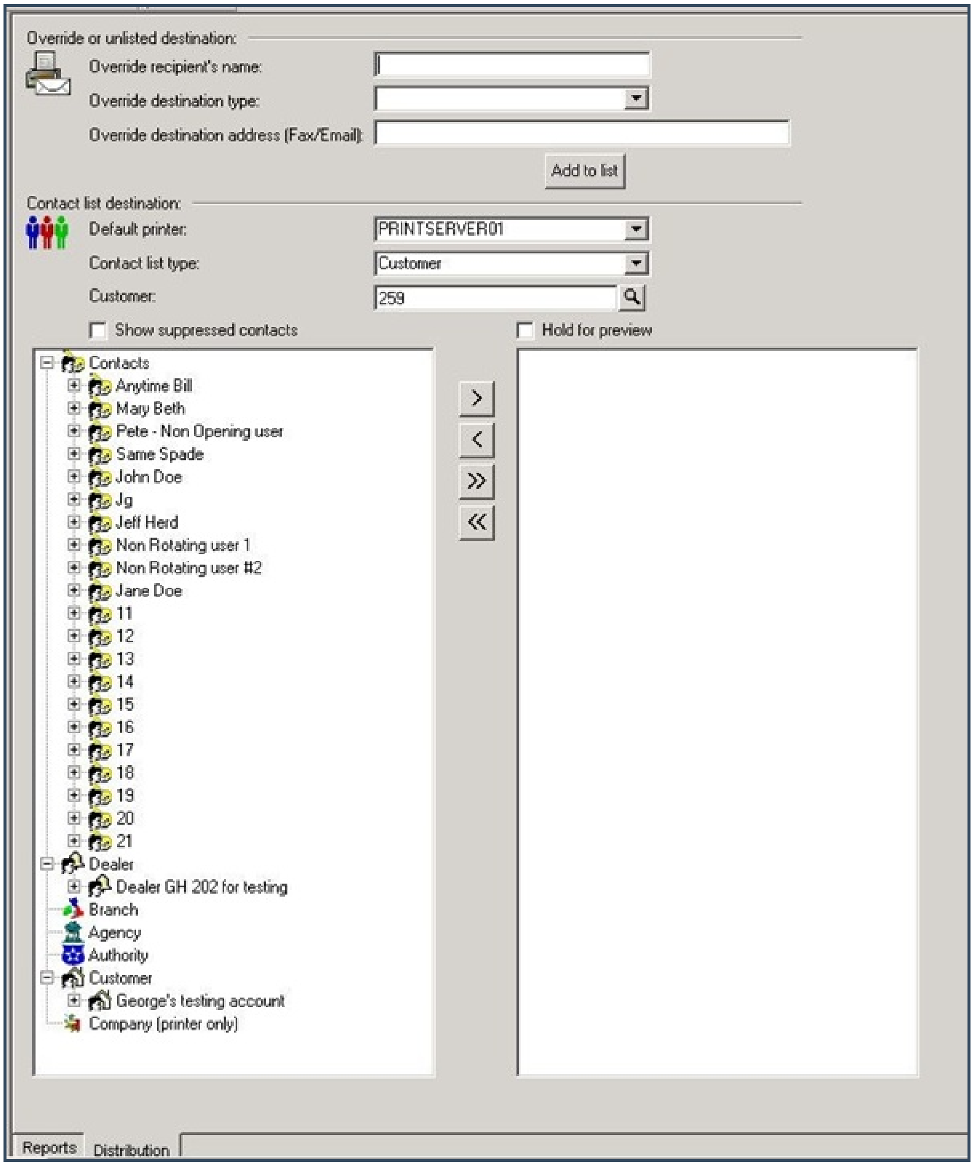


9. If you want to maximize the amount of information that displays in your Report, select the "Include Customer Details" checkbox.
10. Items in the "Monitoring status" area of the window display as preselected. Deselect any items you want to exclude from your Report.
11. Click "OK".

    Result: The "Customer Status Options" window closes and the system returns the user to the "Transmitter Count by TX Type" form.

12. Click "Next".

    Result: The Distribution Tab displays as shown in the following screenshot:



13. For instructions on distributing your Report, refer to the "System Reports" document.

The Advanced Button

Some Report forms include an Advanced Settings button. Clicking this button results in the display of an Advanced Settings window. Use the "Customer user-defined fields" form in the Tools menu, under Options, and Account Creation/Maintenance to customize Report fields on Advanced Settings windows.

For instructions on how to access and use the form, refer to the "System Reports" document.