SWS - Forms in the Report Menu - System Reports - Master File Reports - Locales
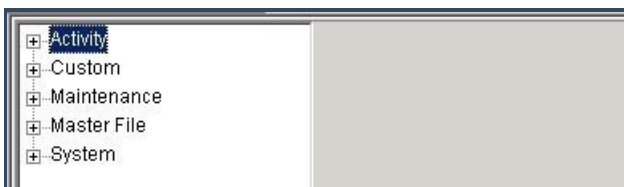
The Locales Report lists the languages currently in use in Manitou. This Report does not require you to enter any Report parameters.

Generating a Locales Report

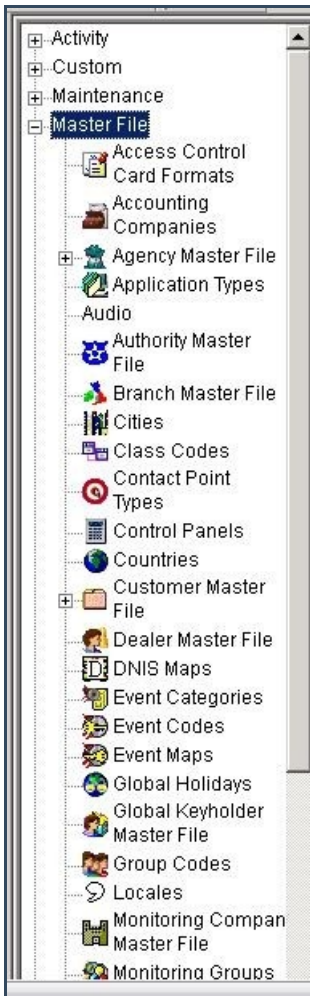Perform the following steps to generate a Locales Report:

1. Navigate to the Reports menu, and select "System Reports".

   Result: The "System Reports" Navigation Tree displays as shown in the following screenshot:
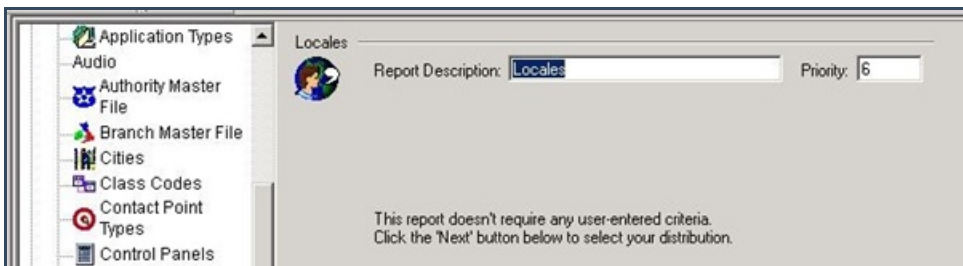

2. Click the "Master File" Navigation Tree Node.

   Result: The Master File section of the Navigation Tree expands as displayed in the following screenshot:

3. Double-click "Locales".

    Result: The "Locales" form displays as shown in the following screenshot:

4. Click "Next".

    Result: The Distribution Tab displays as shown in the following screenshot:

5. For instructions on distributing your Report, refer to the "System Reports" document.