Training - Manitou Pre-Training Audit Sheet

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Effective Immediately, Trainings will no longer be scheduled unless we receive assurance that some basic minimums have been checked.

This document may change from time to time, so it's worth a revisit every so often.

All server/login information in Salesforce Including URL of Manitou Web Client Including URL of BoldNet (if necessary) Including all SQL/Windows/Manitou logins All systems patched to latest Manitou release

IF CLOUD, at least one workstation installed with Operator Workstation, Supervisor Workstation AND Local Utility Service.

Manitou Web Client installed on all web servers

The list shown below includes many items that may also be checked during an audit

Data on Data Drive (if applicable) Memory Usage Set to 60% of system Memory Max Text Replication Size set to Maximum Database Manager Config file setup Replication Running (if Applicable) Manitou Licensed accurately Workstations updated via Bold Distributer MSM & Services running w/o errors System Configuration Parameters set appropriately **Receivers created** Receivers connected and receiving signals Login to SWS/OWS clients from Workstation machines Login to Manitou Web Client from Workstation machines Alarm Handling operational Modules (if any) Installed correctly Modules (if any) tested successfully

Modules (if any) tested with customer