

Comments

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Comments contain Temporary, Standing, or Special instructions for a Customer. Comments also offer you access to view expired Comments about a Customer.

- **Temporary** – Only active for a specified amount of time.
- **Standing** – Active until deleted.
- **Special** – Particular instructions or scenarios that apply to the Customer record and are active until deleted.
- **Show On Open** – Indicates when to show the Comment.
- **Auto-Client: Operator Must See** – Select whether the **Auto-Client** should ignore the Comment or require the operator to see it.



Note: You can add, edit, and delete Comments by clicking the related icon.