

Creating a Dealer System Account

Dealer System Accounts have multiple purposes.

- They can be a “*home for orphaned signals,*” when the dealer has **Transmitter ID Range(s)**.
- Configure **Open/Close Schedules** that can be linked to the Dealer's customer records.
- Create **Reminders** for use on multiple customer records.

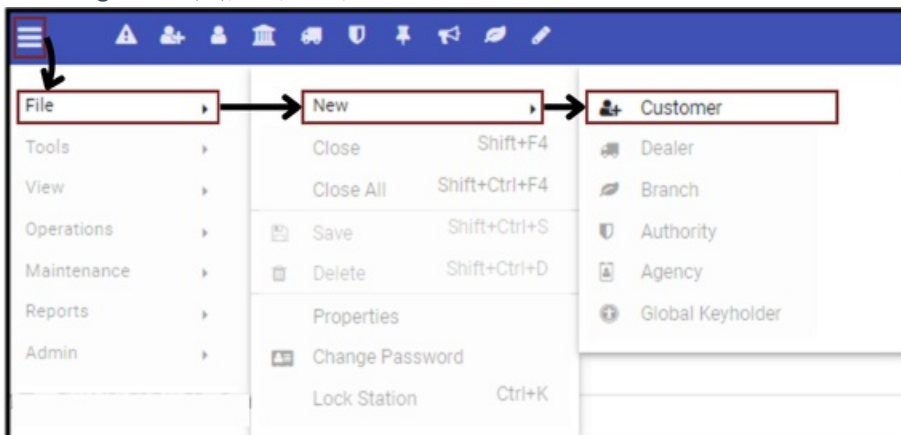
Adding a Dealer System Account

1. Add a New Customer.

- **Shortcut Icon:**



- **Hamburger icon (≡), File, New, Customer:**



2. Add the **Customer ID**.

3. **Select the Dealer** where this System Account should reside.

4. Click **Next**.

Initial Setup

Create new Customer Copy from Existing Customer

Customer ID
EX_DLR_SYS

Country
United States of America

Time Zone
GMT-05:00 - Eastern Time (US & Canada)

Language
English (United States)

Dealer
EXAMPLEDEALER - Example Dealer 2

Accounting Company
None

Accounting Number 🔍

Monitoring Status
Active

CANCEL NEXT

5. Set the **Customer Type** to **Commercial**.
6. Enter the **Dealer System Account Name**. Best practice is to name the Dealer and include System Account in the description.
7. Set the **Account Type** to **System Account**.

Customer Wizard - Example Dealer System Account

NAME & ADDRESS CONTACT POINTS MONITORING DETAILS **SYSTEMS** CONTACTS CALL LISTS USER DEFINED FIELDS

Customer Type
Commercial

Customer ID
EX_DLR_SYS

Name
Example Dealer System Account

Search By
EXAMPLE DEALER SYSTEM ACCOUNT

Account Type
System Account

Related Type
Normal

8. Click **Finish**.

This saves the Dealer System account to the Manitou database and will begin to receive any orphaned signals, if the attached dealer has any defined Transmitter ID ranges.