

# Creating a Disaster Mode Record

See [this guide](#) for details for why Monitoring Companies may need to create a Disaster Mode event. When conditions warrant the creation of a Disaster Mode record, authorized users may create a new Disaster Event.

There are two types of **Disaster Mode** events: *Watch* and *Warning*.

- **Watch** just configures the event for the area that may be impacted by the weather or situation.
- **Warning** activates Disaster Mode for the area defined. This enables and activates any settings for Auto Log, Disaster Mode offset and/or delay on the Events.

## Creating a Disaster Event

Disaster Mode is found under the Operations Menu.

1. Click the Plus (+) sign to add a new Disaster Event.
2. Choose if the event is a Watch or Warning.
3. Enter the Title and Description. Be specific and brief. This should inform anyone reading it as to the purpose and places effected.

**Add Disaster Event**

**Disaster Event**

Warning    Description  
Severe Weather in Colorado Springs

Watch

Comments  
High Winds in Colorado Spring may cause power and communications failures throughout the city.

**Details**

Monitoring Group  
0 - Monitoring Group 0

Days    Hours    Minutes  
0    0    0

From    To  
02/11/2025 14:50    02/11/2025 14:50    To Date/Time must be greater than From Date/Time.

City     Zip

Country                   

United States of Amer   

Region   

**City**

Select All | Select None    ADD

4. If available and necessary, select the **Monitoring Group** where these events will land. If none, the events default to the Main Monitoring Company Group (0).

5. **Set the time frame.** This may be updated after the creation of the event if the issue extends past the time set.
6. **Choose the Effected area** by Zip/Postal code or Region/State.
  - o Users may enter **individual Zip or Postal Codes**, if using Canadian postal codes, the first three characters are sufficient.
  - o **Region/State**, choose one at a time and the **city or cities** in that area. The Zip/Postal codes automatically load.

**Details**

Monitoring Group  
0 - Monitoring Group 0

Days: 0    Hours: 5    Minutes: 0

From: 02/11/2025 14:50    To: 02/11/2025 19:50

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City     Zip
 Q

Zip	Start	End	City	Monitoring Group	
80919	02/11/2025 14:50:00	02/11/2025 19:50:00	Colorado Springs	0	✕
80918	02/11/2025 14:50:00	02/11/2025 19:50:00	Colorado Springs	0	✕
80920	02/11/2025 14:50:00	02/11/2025 19:50:00	Colorado Springs	0	✕

ADD    REMOVE ALL

City     Zip  
 Country: United States of Amer  
 Region: Colorado  
 City: Colorado Springs, Colorado Springs, DENVER, FLORENCE

CANCEL    DONE

7. Click **Add**
8. **Repeat** as required.
9. When done, click **DONE**.
10. The record loads for review. After reviewing the data as correct, click the **Save (?)** button.

Disaster Mode    Add New Disaster Event

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My Dashboard

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Current

Disaster Mode

Event Codes

**Disaster Events**

Severe Weather in Colorado Springs

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**Disaster Event Detail**

Warning     Watch

**Description:** Severe Weather in Colorado Springs

**Comments:** High Winds in Colorado Spring may cause power and communications failures throughout the city.

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Postcode	Start	End	City	Monitoring Group
80919	02/11/2025 14:50:00	02/11/2025 19:50:00	Colorado Springs	0
80918	02/11/2025 14:50:00	02/11/2025 19:50:00	Colorado Springs	0
80920	02/11/2025 14:50:00	02/11/2025 19:50:00	Colorado Springs	0