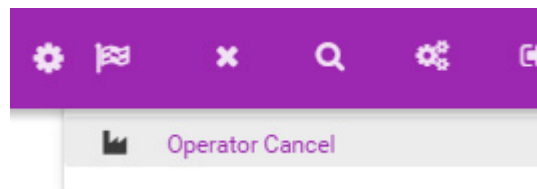


Manitou 2.x Web client

Operator Cancel from Queue

When the alarm queue has a large number of alarms that require clearing, with permission to do so, it is possible to clear them all at one time based on their event code, customer, or disaster status. This guide steps through the canceling of alarms by Event Code.

1. Load the Alarm Queue.
2. Single click on the left-hand side of the alarm queue next to the desired event code so the right arrow points to that event code.
3. Click Finish then Operator Cancel (Or press F then O on your keyboard).
4. Type your operator password then press Enter.
5. Enter your reason for canceling the alarm.
6. Select the Event Code radio button.
7. If necessary, tick the Include Actioned and Include Suspended check boxes.
8. Enter a resolution code.

A screenshot of the "Operator Cancel" dialog box. It has a purple title bar. Below the title bar, there is a "Password" field with a "VALIDATE" button. Underneath, there are three radio buttons: "Customer", "Event Code" (which is selected), and "Disaster Events". Below these is a "Batch Cancel" section with an "Event Code" field containing "*LC - Late-To-Close" and two checked checkboxes: "Include Actioned" and "Include Suspended". There is also a "Resolution Code" section with a "Group" field containing "NF" and a "Comment" field containing "Done". At the bottom right, there are "CLOSE" and "CANCEL ALARMS" buttons.

9. Select Cancel Alarms

If you are not an active alarm handler you are prompted to become one to cancel the alarms.

A screenshot of a "Yes Or No?" dialog box. It has a purple title bar. Below the title bar, the text reads: "Must be an alarm handler in order to continue. Would you like to enter alarm handling mode?". At the bottom, there are two buttons: "NO" and "YES".

Additional Information:

- Operator Cancel from Queue is only available with specific permission.
- Events with priority 4, 3, 2 or 1, may not be canceled from the alarm queue ever.
- The Signal Handler clears all the alarms currently active in the alarm queue of the Event Code selected with that resolution code and comment.