

## Creating Limited Users

This guide steps through the creation of Limited Users within Manitou's Supervisor Workstation.

### Option 1 – Configure the user in a non-alarm handling User Group

1. Open the Supervisor Workstation
2. Open the Users form (Maintenance Menu - Users)
3. Click Edit
4. Create the New User (or locate the existing user)
5. Within the Security Restrictions area - User Group section, select Data Entry (or other non-alarm-handling group)
6. Set the Permissions Profile to "User Group Profile"
7. Save the record

### Option 2 – Place the workstations within the "Non-protected area"

1. Open the Supervisor Workstation
2. Open the Workstations form (Maintenance Menu - Workstations)
3. Select the Limited use Workstation to update
4. Click Edit
5. Drop down the field under the "Security Level" and select "Non-protected area"
6. Save the record

Client Type	Security Level	Extension	Last Active	WS Grp	Mon. Grp	Attributes
Manitou CS Client	Protected Area		02/04/2016 09:21:50	0		
Supervisor Workstation	Protected Area		02/04/2016 08:06:05	0		
Manitou CS Client	Protected Area		12/09/2014 07:31:29	0		
Supervisor Workstation	Protected Area		12/09/2014 07:31:41	0		
Manitou CS Client	Protected Area		03/03/2016 12:46:25	0		
Supervisor Workstation	Protected Area		03/09/2016 12:47:32	0		
Manitou CS Client	Non-Protected Area		11/05/2015 11:42:23	0		
Supervisor Workstation	App	Description	11/05/2015 08:43:04	0		
Manitou CS Client	0	Pending	1/09/2015 15:04:13	0		
Supervisor Workstation	1	Unapproved	1/18/2015 10:17:37	0		
Manitou CS Client	2	Non-Protected Area	2/23/2016 11:12:59	0		



### Important Notes:

Bold Technologies suggests using both options in order to ensure proper security of the limited users.

Workstations not housed within the secured monitoring station should be placed in the non-protected area. Only workstations within the monitoring center should handle alarms.

Limited users are used for data entry, activity review, or reporting only and are not allowed to handle alarms.